

DRY-TECH COMMERCIAL ROOFING SERVICES, INC.

SERVICE WORK ORDER

COMPANY NAME ABC CORP. DATE 9-10-05
 ADDRESS 177 W. INDUSTRIAL ST. AUTHORIZATION P.O. # 100472
WINSTON-SALEM, NC 23456 CUSTOMER NUMBER 3725
 REQUEST CALLED IN BY JOHN SMITH PHONE 336-123-4567
 WORK SITE CONTACT SAME PHONE SAME
 WORK SITE ADDRESS SAME
 EXPLANATION OF SERVICE REQUEST HAS LEAK IN WAREHOUSE OVER RACK 45
AND HAS LEAK IN OFFICES BY COPY ROOM.

LEAK IDENTIFICATION

LEAK 1 WAREHOUSE LEAK 5 _____
 LEAK 2 OFFICES LEAK 6 _____
 LEAK 3 _____ LEAK 7 _____
 LEAK 4 _____ LEAK 8 _____

LEAKS THAT MAY NOT BE BILLABLE _____ WHY? _____
 IS THE REPAIR WORK COMPLETE? YES NO IF NOT, WHY? _____
 IS ROOF UNDER WARRANTY? YES NO IF YES, BY WHO? _____

QTY	DESCRIPTION OF MATERIAL	QTY	DESCRIPTION OF MATERIAL
5 gal.	ROOF MASTIC		
20 FT.	FABRIC 6"		
1 gal	ASPHALT PRIMER		
1 TUBE	HIGH GRADE SEALANT		

EMPLOYEE NAME	DATE	START	FINISH
BOB JONES	9-14-05	8:00 AM	12:00 PM
TIM BROWN	9-14-05	8:00 AM	12:00 PM

CUSTOMER SIGNATURE John Smith DATE 9/14/05
 PRINT NAME John Smith TITLE MAINT. MGR.

DRY-TECH COMMERCIAL ROOFING SERVICES, INC. - REPAIR DEFECT SHEET

CUSTOMER ABC Corp.

WORK ORDER# 005321

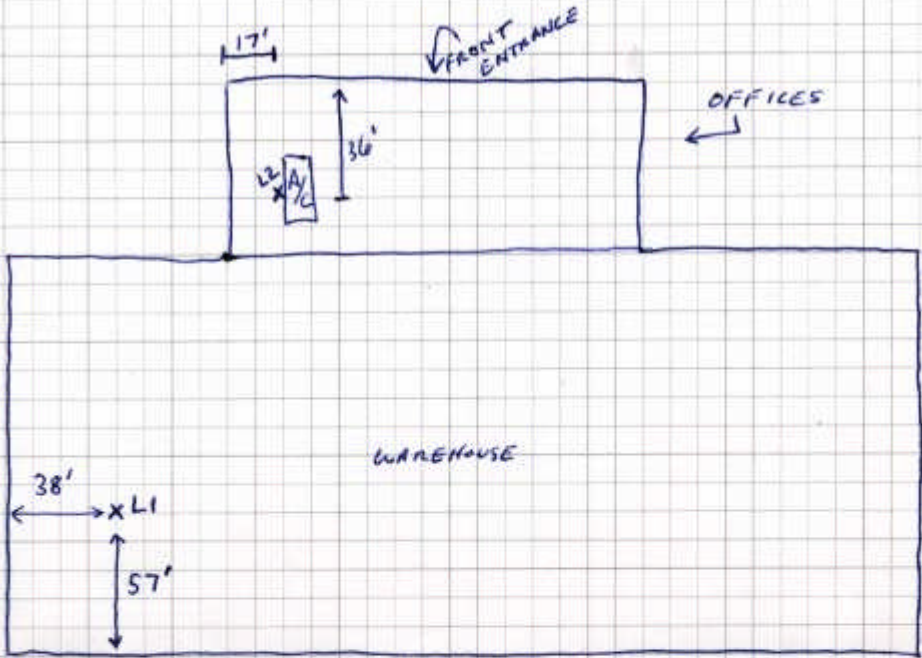
LEAK(S)	DEFECT DESCRIPTION	NOTES/COMMENTS
	FLASHING AND TERMINATION	
	OPEN FLASHING	
	HOLE/CUT IN FLASHING	
L2	SPLIT/TEAR IN FLASHING	BY EAST WALL A/C UNIT
	DETERIORATED FLASHING	
	LOOSE/OPEN FLASHING LAP	
	BRIDGED FLASHING	
	LOOSE FLASHING TERMINATION	
	MISSING FLASHING TERMINATION	
	DETERIORATED CAULK/SEALANT	
	ROOF MEMBRANE - FIELD OF ROOF	
	FIELD BLISTER	
	FISHMOUTH/VOID IN MEMBRANE	
	HOLE/CUT IN MEMBRANE	
L2-L1	SPLIT/TEAR IN MEMBRANE	BUR. MEMBRANE SPLIT AND OPEN
	DETERIORATED MEMBRANE	
	LOOSE/OPEN SEAM IN MEMBRANE	
	LOOSE MEMBRANE SECUREMENT	
	VEGITATION GROWTH/DAMAGE	
	PONDING WATER DAMAGE	
	FOOT TRAFFIC DAMAGE	
	MECHANICAL EQUIPMENT DAMAGE	
	ROOFTOP DEBRIS DAMAGE	
	CHEMICAL/OIL DAMAGE	
	METAL DETAILS AND METAL ROOFING	
	OPEN/LOOSE VERTICAL PANEL LAP	
	OPEN/LOOSE HORIZONTAL PANEL SEAM	
	LOOSE/MISSING PANEL FASTENER	
	DETERIORATED/RUSTED PANEL	
	DAMAGED METAL PANEL	
	HOLE/CUT/CRIMPED METAL PANEL	
	MISSING METAL FLASHING	
	OPEN JOINTS/LAP IN METAL FLASHING	
	LOOSE METAL FLASHING	
	DETERIORATED/MISSING METAL SEALANT	
	HOLE IN METAL FLASHING	
	DAMAGED METAL FLASHING	
	MISCELLANEOUS ITEMS	
	DUCT WORK DEFECT	
	MECHANICAL EQUIPMENT DEFECT	
	SKYLIGHT SEAL/PANEL OPEN	
	OPEN PENETRATION FLASHING	
	OPEN PITCHPOCKET	
	CLOGGED DRAIN/SCUPPER/GUTTER/D.S.	
	LOOSE OR MISSING WALKPADS	
	MISSING/BROKEN SHINGLES	
	FASTENER OR NAIL BACKOUT	
	IMPROPER MATERIALS (BY OTHERS)	
	IMPROPER WORK/REPAIR (BY OTHERS)	
	MASONRY OR WALL DEFECT	
	OTHER DEFECT	

NOTE: DRAWING SHOWING LEAK LOCATIONS MUST BE INCLUDED WITH THIS FORM.

DRY-TECH COMMERCIAL ROOFING SERVICES, INC. - LEAK LOCATION DRAWING

CUSTOMER ABC Corp.

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DRAW ROOF AND LEAK REFERENCE AREA ABOVE

TYPE OF ROOF SYSTEM B.U.R. GRAVEL CONDITION FAIR

TYPE OF DECKING METAL DIRECTION OF DECK \rightleftarrows \updownarrow

ADDITIONAL OBSERVATIONS OR COMMENTS NOTICED OTHER MISC. DEFECTS WHILE ON ROOF. RECOMMEND INSPECTION AND MINOR REPAIRS TO PROLONG LIFE OF ROOF.